



# Institution of Incorporated Engineers, Sri Lanka

*(Established in 1977, Incorporated by an Act of Parliament Act No. 64 of 1992)*

No. 27 / B, Udumulla Road, Battaramulla, Sri Lanka.

TP: +94 11 288 7734, (011) Tel / Fax: + 93 11 288 7737, Email: [iiesl@iiesl.lk](mailto:iiesl@iiesl.lk) Web – [www.iiesl.lk](http://www.iiesl.lk)

Our Ref. IIESL/Nominations/2019/20

Date: 06/05/2019

To: All Corporate Members,  
The Institution of Incorporated Engineers, Sri Lanka

Dear Member,

## **COUNCIL OF MANAGEMENT OF IIESL FOR SESSION 2019/2020**

### **NOTICE CALLING NOMINATIONS**

1. Nominations are invited from Corporate Members of the Institution of Incorporated Engineers, Sri Lanka for posts in the Council of Management for the session 2019/2020 as per details given below.
  - 1.1 The format for the Nomination Paper is attached to this notice. Nominations should be posted to the Chief Returning Officer or deposited in the Nomination Box provided at the headquarters of the Institution at No 27/B. Udumulla Road, Battaramulla, Sri Lanka, so that they are received in this office before 4.00p.m on 03/06/2019. Nominations sent by fax or email or any other mode are not accepted.  
Nominations received thereafter will be invalid
  - 1.2 The Nomination Paper shall be submitted with the written consent and declaration of the Candidate, as given in the Nomination Form and his/her Bio-Data in the prescribed format in a sealed envelope marked **NOMINATION PAPER**.
  - 1.3 Each Nomination shall be proposed and seconded by Corporate Members.
  - 1.4 A system of preferential voting for election of the posts of President Elect, Honorary Secretary, Honorary Treasurer, Honorary Assistant Secretary, Assistant Treasurer, Editor in the case of two (2) or more nominees, and in the case of Vice President when there are three (3) or exceeding the number of vacancies.
  - 1.5 In the event of the number of nominations received exceeds the number of vacancies, a vote by secret ballot be taken at the Annual General Meeting. In the case of a tie, the member to serve shall be decided by the toss of a coin.
  - 1.6 In the event, if the number of nominations received is less than the number of vacancies, names shall be recommended by the Members present at the Annual General Meeting for the filing of the posts. These names shall be presented at the first meeting of the Council after the Annual General Meeting for clarification on the eligibility of the candidates. Any vacancies which could not be filled at the Annual General Meeting will be filled at the Council meeting.
  - 1.7 The nominations should be placed in a sealed envelope. The post for which the nomination is submitted should be written legibly on the left-hand corner on the cover of the envelope.
  - 1.8 The photocopy of each nomination accepted or rejected by the Election Panel will be displayed on the Notice Board or such other conspicuous place at the Institution's Headquarters from 5.00p.m to 7.00 p.m. on 03/06/2019 and objections in writing to any such nomination by any Corporate

Member shall be received at the Institution headquarters between 7.00 p.m. to 8.00 p.m on 03/06/2019. The decision of the Panel to such objections and the list of eligible candidates and the list of candidates elected uncontested will be displayed in the Notice Board of the Institution Headquarters before 10.00 a.m. on 04/06/2019.

- 1.9 Chief Returning Officer, Assistant Returning Officers and the Executive Secretary (if he/she is a Corporate Member of the Institution) shall not be eligible to submit nominations, or sign as a proposer or a seconder of any of the candidates, or be elected to any post in the Council during the period of calling nominations, conducting of elections and releasing names of the newly elected Members at the Annual General Meeting.

## 2. **PRESIDENT – ELECT**

As per Bye Law 14.1.1, nominations are called for the post of President –Elect among Fellow Members who have held the office of as,

A Vice President for not less than two (02) full sessions.

OR

A Fellow who has served as Honorary Secretary for one (01) full session and one session as Vice President.

OR

A Fellow who has served as Treasurer for one (01) full session and one session as Vice President.

The President – Elect shall hold office in Council for one full session and shall assume the Post of President at the end of the session.

In the event where the President-Elect is incapacitated to hold office for whatever reason, an election shall be held to replace him from among the general membership who is qualified to hold such office as above at the Annual General meeting or at a Special General Meeting

## 3. **VICE PRESIDENTS**

As per Bye Law 14.2 the term of office of Vice-President shall be two sessions. At the end of each session two (02) Vice-Presidents shall retire but shall be eligible for re-election. Following Three (3) Members will continue in Council till end of their terms of office representing Vice Presidents.

- 1) Eng. M.R.W. Jayawardena
- 2) Eng. R.M.S. Upali
- 3) Eng. S.B.C.P. Sampath Bandara

Nominations are called for filling the vacancies of 02 Post of Vice President to be elected from Fellows who have served the Council for at least two (02) full sessions or Members who have served the Council for at least six (06) full sessions at the time of closing nominations for the election.

## 4. **HONORARY SECRETARY**

As per Bye Law 14.3.0, nominations are called for the Post of Honorary Secretary. He should have served the Council as a member for at least two full sessions. His term of office shall be one session and shall be eligible for re-election.

**5. HONORARY TREASURER**

Shall be elected by the Corporate Membership from among those who have served the Council as a Member for at least two full sessions. His term of office shall be one session and shall be eligible for re-election.

Unless he desires for re-election as Honorary Treasurer or election as any other office bearer stated in Bye Law 12.2.1, for the succeeding session, he shall serve as a Council Member for the succeeding session. In such event he shall submit his nomination to be a Council Member for the succeeding session as per Bye Law 15.3.1. Such appointment shall be exempted from the "Procedure for voting and Election" stated in Bye Law 15.4.1 and he shall be elected uncontested. His term of office shall be one session and shall be eligible for re-election but Bye Law 15.5.1 shall be applicable for re-election.

**6. EDITOR**

As per bye Law 14.3.0 nominations are called for Post of Editor. He should have served the Council as a member for at least two full sessions. His term of office shall be one session and shall be eligible for re-election.

**7. HONORARY ASSISTANT SECRETARY**

As per Bye Law 14.3.0 nominations are called for Post of Honorary Assistant Secretary. He should have served the Council as a member for at least one full session. His term of office shall be one session and shall be eligible for re-election.

**8. ASSISTANT TREASURER**

As per bye Law 14.3.0 nominations are called for Post of Assistant Treasurer. He should have served the Council as a member for at least one full session. His term of office shall be one session and shall be eligible for re-election.

**9. COUNCIL MEMBERS**

As per Bye Law 14.5.0 there shall be Twenty Six (26) Council Members, elected by Corporate Members, from among Corporate Members who have been on the Roll for more than one year. Composition of Twenty Six (26) Council Members shall satisfy the following requirements.

- 1) At least two (02) shall be females out of Twenty Six (26).
- 2) A minimum of five (05) shall be under the age of forty (40) years on the date of closing nominations.

They shall serve the Council for a period of two consecutive sessions. If a Council Member is appointed in compliance with Bye Law 14.3.0, he shall serve the Council for the first session only.

Of the Twenty-Six (26) Council Members, Thirteen (13) Members shall retire at the end of every session. However, those retiring shall be eligible for re-election.

Following Thirteen (13) Members will continue in the Council till the end of their terms of office representing Members.

- 1) Eng. K.A.B. Pathmasiri
- 2) Eng. S.T. Wijesekara
- 3) Eng. J.E.L. De Silva
- 4) Eng. U.A. Gunasekara
- 5) Eng. R.S.G. Punchihewa
- 6) Eng. A. Kathurarachchi
- 7) Eng. W.G.F. Jayasuriya
- 8) Eng. P. Hettiarachchi
- 9) Eng. Frankie Perera
- 10) Eng. K.S.P. Nonis
- 11) Eng. S.K. Dedduwa
- 12) Eng. U.K.S. Hettige
- 13) Eng. K.P.C. Jayawardena

**NOTES:**

- I. A Candidate may seek election for only one post.
- II. Rules for the conduct of the Elections as approved by the Council are enclosed for information.
- III. As per rules, no candidate who has submitted one nomination paper shall submit another nomination paper for another post, unless and until the previous nomination paper is withdrawn in writing, before the time fixed for closing of nominations.
- IV. Any continuing member of Council who wishes to contest another post, before being nominated to the new post, will have to submit his resignation from his continuing post to be effective at the end of the current session.
- V. Nominations shall be made strictly on the format provided herewith and the Chief Returning Officer will have the authority to reject any nominations that have not been submitted on the standard formats.
- VI. Session means a period from one Annual General Meeting to the next Annual General Meeting. Those who have been elected or appointed by the Council to fill the vacancy will not satisfy one session.
- VII. This notice is being sent to the address registered in this office
- VIII. As per Bye Law 6.3.0 Members whose names were in the register as members as defined in the Constitution before January 1<sup>st</sup>, 1989 shall have voting rights and right to be elected to the Council irrespective of their class of membership as prescribed in these Bye Laws.

Yours sincerely



Eng. W.A.U. Gunawardena  
Chief Returning Officer

Enclosed (i) The standard format for the Nomination Paper and the format for the Bio Data  
(ii) Rules for the conduct of Elections

## STANDARD FORMAT OF THE NOMINATION FORM

(Note: All forms on the standard format provided shall be received by the Chief Returning Officer at the address: The Institution of Incorporated Engineers, Sri Lanka, 27/B, Udumulla Road, Battaramulla at or before 4.00 p.m. on 03/06/2019. Any deviation from the standard format will cause the nomination to be rejected)

### **Council for the Session 2019/2020**

We hereby nominate (full name in block letters)

.....  
 .....

whose membership number is.....to stand for the election to the post indicated below in terms of relevant Bye-Law

***(Please indicate the post to which the member is nominated by ticking only one of the cages)***

<input type="checkbox"/> President – Elect	<input type="checkbox"/> Vice President		
<input type="checkbox"/> Honorary Secretary	<input type="checkbox"/> Honorary Treasurer		
<input type="checkbox"/> Honorary Assistant Secretary	<input type="checkbox"/> Assistant Treasurer		
<input type="checkbox"/> Editor	<input type="checkbox"/> Council Member (above 40 years)		
<input type="checkbox"/> Council Member (below 40 years)	<input type="checkbox"/> Council Member (Female)		
Full Name of the Proposer & Seconder	Membership Number	Discipline	Signature
Proposer and Seconder to be currently on the roll of the Institution			
<b><u>Candidate's Declaration (Compulsory)</u></b>			
I hereby consent to be nominated for the post of..... in the elections to the Council and I confirm that I am currently on the roll of the Institution, having paid my annual subscription fees up to current year/ paid my life membership. I declare that I have never been guilty of improper conduct as per Bye Law 10.5.0 and that I am conversant with the Code of Ethics of the Institution and that I shall abide by it.			
Signature			Date:

**BIO – DATA FORMAT**

- 01. Name:.....
- 02. Address:.....  
.....
- 03. Membership No:.....Date of Issue:.....
- 04. Qualifications:.....  
.....
- 05. Present Position in the Institution if any: .....
- 06. Year of joining this Institution, Election to Present Class of Membership; post held in Council previous years:.....  
.....  
.....
- 07. Date of Birth:.....Age:.....
- 08. Telephone Number:..... Email:.....
- 09. Year of obtaining Diploma/Graduation/Post graduate Degrees/ Professional Qualifications obtained in chronological order:  
.....  
.....  
.....
- 10. Any other information:

I declare that the data furnished by me are true and accurate and I have never been found guilty of improper conduct by any Council and I am conversant with the Code of Ethics of the Institution and that I shall abide by it.

.....

Signature of the Candidate

Date:.....